

District English Learner Advisory Committee
November 4, 2016
Educational Resource Center
9:00 a.m. – 10:00

1. Opening Procedures

The meeting was called to order at 9:07 a.m. Bonner Montler reviewed the November Agenda and the purpose of the DELAC committee.

2. Public Communication

Bonner provided the opportunity for public communication and no requests were made.

3. Approval of September Minutes

Bonner reviewed the September DELAC minutes. Bonner mentioned a necessary change to the minutes regarding the question about providing a “foreign language” program. The wording should state that the “dual-language” program is the program that is not currently offered by the district. Quinn Phan motioned to approve the minutes and Carla Ortiz seconded the motion. The minutes were approved with the one correction.

Bonner introduced Yvette Gonzalez, the new bilingual assistant, at Carlton Hills and Cajon Park.

4. Catch-Up Plan/Trimester Checklist Addendum

Bonner explained that the Catch-Up Plan and the Trimester Checklist Addendum are both methods to look at student performance and to confirm students are on track with English language acquisition along with the core content areas. Bonner provided sample documents and explained how they can be understood. Trimester Checklists will be at Parent Teacher Conferences.

Question: How often do the kids reclassify? Bonner replied that students as early as third grade were considered for reclassification due to second grade state testing. It is still being decided if reclassifying should wait until 4th grade now that state testing begins in 3rd grade.

5. Parent/Teacher Conferences – Kelly Snyder --Instructional Resource Teacher (IRT) at Carlton Hills.

Kelly provided a brief overview of a parent teacher conference. The purpose is to open up communication between parent and teacher and determine whether the student is being successful or what tools are needed to make improvements. Conferences are the perfect opportunity to bring up any concerns. Interpreters are available; please request ahead of time at your school site. Kelly provide a list of questions parents might want to ask the teachers. Conferences are December 5th – December 9th. Bonner added that the website, [ColorinColorado](http://ColorinColorado.com), is an excellent resource for tips on Parent Teacher conferences.

Question: Are translations available for only Spanish and Arabic? Bonner responded that translation for any language can be provided.

Question: Are translations only for Parent Teacher Conferences? If people need translation for documents, they can be translated.

6. Review/Feedback EL Master Plan

Bonner reminded the committee that at the last meeting, he reviewed the English Learner Master Plan whose purpose is to ensure equal access to instruction for all students. Bonner described how to locate the Plan on the Santeesd.org website. Bonner reviewed the contents of the Plan. Bonner informed the group that they can provide feedback now or notify the English Learner Department by next week since the finalized form will be developed then. No feedback was given at this meeting.

7. Annual Parent/Notification Letter

Bonner displayed the Annual Parent Notification letter which was mailed home. Unofficial scores are provided to parents to determine services necessary.

8. English Language Proficiency Assessment for California (ELPAC) Pilot

New shifts in testing will affect placement and reclassification. Next year only initials will take the CELDT test. Annuals will take annual assessments in February or March. This spring, Pride Academy will pilot the ELPAC for annuals. The exam will still be paper and pencil with standardized recordings for certain portions. In 2018 the entire district will use the ELPAC for initials and annuals.

9. Election Vote Results for President/ Vice President & Secretary

Bonner distributed ballots for the committee to participate in the voting. Yvette Gonzalez was elected president, Yuko Huang was elected vice president, and Laura Stablein was elected secretary.

10. Next Meeting 1/20/2017 9:00 A.M.- 10:30 A.M.

11. Adjournment

The meeting was adjourned at 10:19 a.m.